



Deputy Executive Director

The New Hampshire Democratic Party (NHDP) is seeking a highly motivated Deputy Executive Director to support the Executive Director with the management of multiple NHDP functions.

The Deputy Executive Director will report to the Executive Director (ED). Work closely with the NHDP Chair, and collaborate with all 2024 campaigns staff. Salary is commensurate with experience with fully-paid health, dental & vision insurance premiums for the staff member.

Key responsibilities will include:

- Manage various NHDP departments and their staff. Including overseeing their day to day activities.
- Ensure the NHDP Chair has up to date and accurate information regarding various departments when requested
- Be the go to person in the NHDP headquarters when the ED is not available.
- Work Closely with the Chief Financial Officer on operational matters.
- Planning and executing major NHDP events, including, but not limited to NHDP State Convention, Fundraising Dinners, and State and Executive Committee Meetings.
- Other responsibilities as assigned

Desired qualifications are:

- Deep commitment to the Democratic Party and our platform, with a commitment to expanding our supporter base
- Two to three cycles of campaign/political experience, or demonstrated extensive experience in New Hampshire, New England, and/or with the New Hampshire Democratic Party, with at least one cycle of experience managing staff.
- Demonstrated success managing people and teams in a political setting.
- Ability to work with diverse constituencies, communities, and perspectives, including ability to facilitate coalition efforts to build consensus.
- Willingness to work evenings and weekends as needed.
- Strong communication skills required.

How to Apply:

Interested candidates should submit their resume, a detailed cover letter, and one writing sample to resumes@nhdp.org. Please list "Deputy Executive Director" in the subject line. No calls, please.

This job posting will remain open until the position is filled.

Background - Our Party

New Hampshire Democrats stand for policies that support strong, healthy communities and families, a strong economy with opportunities for growth and a fundamental system of fairness and justice. Democrats are committed to spurring job creation, building our infrastructure, and bringing fairness and opportunity to our economy and our civic life. We believe that healthy communities and strong families are essential to the well-being of our citizens and to our ability to foster business development and a vibrant economy. We are committed to upholding the right of every eligible voter to cast their ballot free from unnecessary restrictions. We pledge a government that works collaboratively across the aisle to address the issues that matter to the people of New Hampshire.

The New Hampshire Democratic Party is an equal opportunity employer committed to creating an inclusive workplace. The NHDP is dedicated to the achievement of equality of opportunity for all its employees and applicants for employment without regard to race, color, religion, sex, gender identity and expression, sexual orientation, marital status, age, national origin or disability.