



NH Data Associate

The 2024 New Hampshire Democratic Party Coordinated Campaign, is hiring a Data Associate. New Hampshire is a critical state in 2024 on all levels of the ballot - join us to reelect President Biden, Rep. Chris Pappas, take back the governorship and regain state legislative majorities in next year's elections, as well as build lasting democratic infrastructure.

This position reports to the Data Director and is based in Manchester or Concord.

Key Responsibilities:

- Support the building of reports and tools for the New Hampshire Coordinated team in line with key programmatic priorities
- Maintain data standards to ensure data capture and hygiene
- Respond to data support requests and flags
- Support other members of the Data Team to complete projects as necessary

Preferred Skills & Qualifications:

- Experience with google sheets or excel
- Good personal organization, including ability to meet deadlines and tasks multitask
- Desire to ask questions, receive constructive feedback, and grow as a professional
- Commitment to equity and inclusion in working with staff and other stakeholders
- Capacity and desire to work long hours in a campaign setting

Additional Useful Skills & Qualifications:

- Knowledge of programming languages like SQL
- Experience with Votebuilder/VAN
- Experience using Google BigQuery
- Experience using Looker Studio or Hex

How to Apply

To apply, e-mail your resume to resumes@nhdp.org with "[Your Name]: Data Associate" as the subject line. No calls, please.

Applications improperly submitted will not be accepted. Positions will be open until filled. Salary is commensurate with experience with fully-paid health, dental & vision insurance premiums.

Background - Our Party

New Hampshire Democrats stand for policies that support strong, healthy communities and families, a strong economy with opportunities for growth and a fundamental system of fairness and justice. Democrats are committed to spurring job creation, building our infrastructure, and bringing fairness and opportunity to our economy and our civic life. We believe that healthy communities and strong families are essential to the well-being of our citizens and to our ability to foster business development and a vibrant economy. We are committed to upholding the right of every eligible voter to cast their ballot free from unnecessary restrictions. We pledge a government that works collaboratively across the aisle to address the issues that matter to the people of New Hampshire.

Due to FEC regulations, only U.S. citizens or U.S. green card holders are eligible to apply for this role.

The New Hampshire Democratic Party is an equal opportunity employer committed to creating an inclusive workplace. Women and Black, Indigenous and People of Color (BIPOC) are strongly encouraged to apply.

The New Hampshire Democratic Party (NHDP) is committed to diversity among its staff, and recognizes that its continued success requires the highest commitment to obtaining and retaining a diverse staff that provides the best quality services to supporters and constituents. The NHDP is an equal opportunity employer and it is our policy to recruit, hire, train, promote and administer any and all personnel actions without regard to sex, race, age, color, creed, national origin, religion, economic status, sexual orientation, veteran status, gender identity or expression, ethnic identity or disability, or any other legally protected basis. The NDHP is committed to providing reasonable accommodations to individuals with disabilities in the hiring process and on the job, as required by applicable law. The NHDP will not tolerate any unlawful discrimination and any such conduct is strictly prohibited.

All information provided to the New Hampshire Democratic Party must be accurate and truthful. In the event that any information on your resume or related materials are found to be untruthful, the NHDP reserves the right to disregard applications or take immediate disciplinary action, up to and including termination, and also reserves the right to take legal action for related damages.

Accessibility Note: We invite all interested and qualified candidates to apply for employment opportunities. If you require any accommodation in the application process, you may request a reasonable accommodation.

The New Hampshire Democratic Party believes in the importance of privacy for all individuals and is committed to handling personal data responsibly and securely. This means being thoughtful about the data you share with us, how we use it, and how we protect it.